

## October 2018

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
10/1/18	Nashville	All	8:30am-12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CFW1000	HR-CFG100118-001
10/1/18	Nashville	All	1:00pm-4:00pm	G.R.E.A.T. Customer Service	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CFGT1000	HR-CUSTFT4T100118-001
10/2/18	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	RWMG1000	HR-RWMG100218-001
10/2/18	Nashville	All	8:30am-12:00pm	Respectful Workplace: A Staff Guide to Preventing Workplace Harassment	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	RWST1000	HR-RWS100218-001
10/3/18	Nashville	All	8:30am-12:30pm	Developing Direct Reports and Others	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	DDR1000	HR-DDR100318-001
10/3/18	Nashville	All	1:30pm-4:30pm	Developing Direct Reports and Others	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	DDRT4T1000	HR-DDRT4T-100318-001
10/4/18	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PC1000	HR-PC100418-001
10/4/18	Nashville	All	1:30pm-4:30pm	Performance Coaching	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	PCT4T1000	HR-PCT4T100418-001
10/8/18	Nashville	All	8:00am-12:00pm	S.M.A.R.T. Performance Planning	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	STW100	HR-SMART100818-001
10/8/18	Nashville	All	1:00pm-4:30pm	Get S.M.A.R.T.er: Coaching for Higher Performance	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	GSPM1000	HR-GSPM100818-001

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10/9/18	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	BET1000	HR-BET100918-001
10/9/18	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	BETT4T1000	HR-BETt4t100918-001
10/10/18	Nashville	All	8:30am-12:00pm	Change Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CHMG1000	HR-CM101018-001
10/10/18	Nashville	All	1:00pm-4:00pm	Change Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CHMG2000	HR-CMt4t101018-001
10/11/18	Nashville	All	8:30am-12:30pm	Competency and Behavioral Based Interviewing	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CBBIW1000	HR-CABBI-101118-001
10/11/18	Nashville	All	1:30pm-4:30pm	Competency and Behavioral Based Interviewing	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CABBIT4T100	HR-CABBIT4T101118-001
10/15/18	Nashville	All	8:30am-12:00pm	Effective Communication	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	EC1000	HR-EC101518-001
10/15/18	Nashville	All	1:00pm-4:00pm	Effective Communication	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	ECT4T1000	HR-ECt4t101518-001
10/16/18	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	SM1000	HR-SM101618-001
10/16/18	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	SMT4T1000	HR-SMT4T101618-001
10/17/18-10/18/18	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	HTF1000	HR-HTF-101718-001

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10/23/18	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	EPSkills1000	HR-EPSkills102918-001
10/23/18	Nashville	All	1:00pm-4:00pm	Effective Presentation Skills	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	EPS1000	HR-EPSt4t-102918-001
10/24/18	Nashville	All	8:30am-12:00pm	Conflict Management	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CMGT2000	HR-CMGT102418-001
10/24/18	Nashville	All	1:00pm-4:00pm	Conflict Management	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	CFMG1000	HR-CFMGt4t-102418-001
10/25/18	Nashville	All	8:30am-12:00pm	Managing Up	Open Enrollment	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	MUP1000	HR-MUP102518-001
10/25/18	Nashville	All	1:00pm-4:00pm	Managing Up	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	MU1000	HR-MUt4t-102518-001
10/31/18	Nashville	All	9:00am-12:00pm	S.M.A.R.T. Performance Planning	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	STFM1000	HR-SMARTT4T103118-001
10/31/18	Nashville	All	1:00pm-4:00pm	Get S.M.A.R.T.er: Coaching for Higher Performance	Training for Trainers	312 Rosa L. Parks Blvd.   3rd Floor   Training Room 9	GST4T1000	HR-GST4T103118-001